

Franklin Township School District
Acceptable Use of Technology Document

A. The computers and network are available for you to conduct research and communicate with others. Independent access to the Internet is available to you providing you agree to act in a considerate and responsible manner. You must have permission of a parent/guardian in order to use the Internet.

B. You may not transmit or receive any material in violation of any U.S. or State regulation. This includes, but is not limited to, copyrighted material, threatening, obscene or pornographic material, materials related to the illegal use or manufacture of restricted substances or material protected by trade secret. Your use of the computers, Internet or Intranet to perform any act that may be construed as unethical, discriminatory, defamatory, derogatory or harassing is prohibited. Violations may result in a loss of access. Additional disciplinary action may also be taken, depending upon the severity of the violation. When applicable, law enforcement agencies may be involved.

C. Franklin Township School District - Acceptable Use Policy

1. Franklin Township School District is committed to the goal of having computer facilities used in a responsible, efficient, ethical and legal manner in order to advance the educational goals of the district, in accordance with New Jersey Department of Education Core Curriculum Content Standards, NJ law, and Board policy. All users must acknowledge their understanding of the general policy as a condition of using the facilities.

2. We now have three separate student acceptable-use policies, one appropriate for each grade level (K-2), (3-4), and (5-6). Classroom teachers and the computer technology teacher will review the policy with students each September. Parental permission is required for student users.

3. In compliance with federal law, the district has installed a filtering system on all district teacher/student computers. The filter prevents students from being able to access, accidentally or intentionally, inappropriate, offensive or pornographic Internet sites. Although no filtering system can claim to be 100% foolproof, it is a tool intended for monitoring student Internet use and allowing students safe use of the Internet.

4. Please read carefully and discuss thoroughly with your child the policies and responsibilities of his/her grade level Acceptable Use Policy.

5. As a K-2 student, I understand that the school's computers are educational tools and not for personal use. I promise:

- a. To tell my teacher if I find something that bothers me while using the computer;
- b. To tell a teacher if I think someone is trying to hurt the school's computers;
- c. To download files only with my teacher's permission at a time when he or she is with me;
- d. To choose my words carefully and use words that are okay to use in school;
- e. Never to read another person's computer work without the teacher's permission;
- f. Never put computer flashdrives or CDs in the computer without permission;

- g. Never write things that are untrue or hurtful to others;
- h. Never to give personal information (for example: last name, address, phone number) out on the computer; and
- i. Never to copy the ideas or work of others that I may find on the computer and say that they are my ideas.

f 6. As a 3-4 student, I understand that the school's computers are educational tools and not for personal use. I promise:

- a. Respect and obey the laws and rules that apply to computers and technology;
- b. Respect the work of others by giving credit for ideas or writings of others that I may find on the Internet;
- c. Use only appropriate language on the computers;
- d. Respect the privacy of other users and of myself, by not giving out any personal information about my family, other students or myself;
- e. Use e-mail only under the teacher's direction;
- f. Tell the teacher right away if I accidentally come across any information that makes me feel uncomfortable; and
- g. Never damage computers or the work of another person on our school computer system.

7. As a 5-6 student, I understand that the school's computers are educational tools and not for personal use. I promise:

- a. Respect all laws concerning privacy (opening anyone else's files), piracy (violating software licenses), plagiarism (using another's words or pictures without giving credit), copyright and viruses (any methods of corrupting existing files or systems);
- b. Use only appropriate language on the computers;
- c. Respect the privacy of other users and of myself, by not giving out any personal information about my family, other students or myself;
- d. Use e-mail only under the teacher's direction;
- e. Tell the teacher right away if I accidentally come across any information that makes me feel uncomfortable; and
- f. Never damage computers or the work of another person on our school computer system.